



MUSEUM CHRISTMAS CRAFT FAIR
SASKATOON WESTERN DEVELOPMENT MUSEUM
OCTOBER 15 & 16, 2010

LOCATION:

Saskatoon Branch, Western Development Museum
2610 Lorne Ave. S., Saskatoon, Sask. S7J 0S6, (306) 931-1910

DATES:

Friday, October 15, 2010
Saturday, October 16, 2010

SHOW TIMES:

Friday, October 15, 2010 4:00 p.m. - 10:00 p.m.
Saturday, October 16, 2010 10:00 a.m. - 5:00 p.m.

SET-UP TIMES:

Thursday, October 14, 2010 5:00 p.m. - 9:00 p.m.
Friday, October 15, 2010 9:00 a.m. - 1:00 p.m.

TAKE-DOWN TIMES:

Saturday, October 16, 2010 5:00 p.m. - 7:00 p.m.

BOOTH INFORMATION:

- S Booth fees: single booth 8' X 8' - \$130.00, booth and a half - 8" x 12" - \$195.00, double booth 8' X 16' - \$260.00 (GST included).
- Please note: chairs & display unit must not exceed your booth size.
- S Each booth will be provided with one 8' table & 2 chairs. Double booths will receive 2 tables. (If you require a different table you must supply your own as no 4' or 6' tables are available.) We must be notified if you do not require a table.
- Each exhibitor must be juried.
- S Tables in the booth must be skirted & covered, with no cartons or boxes visible.
- Exhibitors are not allowed to take down displays until closing time, unless completely sold out.
- S All fees are due with the application form. Post-dated cheques will not be accepted. (Cheques will be returned to all unsuccessful applicants.)
- S Cancellations before October 1, 2010 will receive a refund. After October 1, 2010 there will be no refund given if we are unable to fill your booth.
- S Exhibitors must provide their own extension cords and extra lighting.
Please specify on your application form if you require electricity.
- S Each Exhibitor must provide a legible and attractive sign identifying his/her booth, and the sign must be clearly visible during the sale.
- Booth numbers must remain visible throughout the show.
- S Please bring a float as WDM cannot help if you need change.
- S All booths will be evaluated during the show; for products that weren't juried. If you have been juried for a hand-crafted booth - you cannot sell retail products.
- S The Museum has a limited number of trolleys for transporting; please arrange to bring your own if possible.

TERMS AND CONDITIONS:

- S Exhibitors must man their booth at all times during fair hours. There are NO booth sitters available. The Museum is a smoke-free building therefore, no smoking is allowed.
- S Lounge area available for Exhibitors only. The lounge is located on the Balcony.
- We will allow drinks and snacks in the booths, however, we ask that you be discreet in carrying these items to your booth, as the public will not be allowed drinks or food inside the Museum.. (Lunch or snacks purchased in the Boomtown Cafe or "brown bagged" may be taken into the Exhibitors' Lounge).
- S During the sale, you may be asked to remove any articles that are not considered acceptable.
- Ample free parking for patrons. Exhibitor parking on west side of Museum. We ask that all exhibitors park on the west side of the building during the show. Let's leave the parking in front of the Museum for paying customers. (Parking lot will be supervised by attendants.)
- S Two free name tags will be provided per booth. If you require extra, they may be purchased at \$5.00 each from the committee members when you check in. We do not issue new passes. These name tags also allow free museum access.
- S Crafts of all descriptions are encouraged. A selection committee will review the applications and crafts for variety, quality and uniqueness to determine successful candidates.
- S Your presentation may be made by mail or in person.
- All exhibitors must be completely set up Friday at 1:00 p.m. (NO EXCEPTIONS!)
- S No children under 12 years of age will be allowed in the booths or to roam the Museum unattended.
- No solicitation for other businesses will be allowed.
- S If terms and conditions are not followed you may not be considered for next year's show.
- Please direct any questions or concerns directly to craft fair committee members.
- S The Museum will not be held responsible for any items left or misplaced during or after the show.

EXHIBITORS' BREAKFAST SATURDAY OCTOBER 16, 2010

- S Please sign up for the breakfast upon registration.
- We invite all exhibitors to join us for a complimentary breakfast buffet on the Balcony from 8:00 a.m. to 9:30 a.m.
- This breakfast is for exhibitors only, and we cannot accommodate guests or friends.

ALL APPLICANTS

Please include a written description of your crafts on the application form. If you applied for the Craft Fair in previous years we have kept copies of your photos on file and it is not necessary to submit them again.



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OCTOBER 15 & 16, 2010 APPLICATION FORM

Please ensure that the information listed below is correct:

APPLICANT(S)

NAME: _____
ADDRESS: _____
CITY: _____ PROVINCE: _____
POSTAL CODE: _____ PHONE # _____
E-MAIL ADDRESS: _____

How would you like your name to appear on the Program:

DESCRIPTION OF ITEMS

Description of arts/crafts (please be specific, include all arts/crafts to be sold; use the back of this paper if necessary). New applicants must submit four to five photos. Please number your photographs, corresponding to your descriptions. Put your name on the back of each photo. If you have submitted photos in the past, it is not necessary to submit them again.

#1 _____

#2 _____

#3 _____

#4 _____

#5 _____

NAME TAGS

You are permitted two free name tags for each booth (2 tags-single, 3 tags-booth & half, 4 tags- double). Additional name tags are available at a cost of \$5.00 each. Name tags are non-transferable. Please print the names clearly below:

NAME TAG 1:-----NAME TAG 2:-----

NAME TAG 3:-----NAME TAG 4:-----

ELECTRICITY

If you require electricity please indicate by checking the appropriate box below. Extension cords and extra lighting are the applicant's responsibility. There is no charge for electricity.

Electricity yes no

