



Western Development Museum

North Battleford Branch

is accepting applications from self-motivated individuals for the following position:

Custodial / Rental Assistant

The Custodial Assistant will carry out facility rental and janitorial duties as assigned. All functions will be carried out under the direction of the Branch Custodian and Rentals Supervisor in such a manner as to achieve maximum efficiency and patron satisfaction within the Museum context.

The candidate will work in co-operation with related Branch staff to:

- Carry out facility set ups, take downs and clean ups
- Carry out facility maintenance and janitorial duties
- Assist rental patrons where required
- Assist with other maintenance duties as required

The candidate must have the following qualifications:

- Willingness to work evenings and weekends
- Ability to assume responsibility and to work independently
- Facility maintenance and janitorial experience
- Hold a valid Sk. Drivers licence
- Organizational and public relations skills
- Ability to work as part of a team
- Willingness to accept the overall goals & objectives of the WDM

Application deadline: February 3, 2012

Starting wage \$12.00 an hour. Benefits and conditions of employment as per WDM employees handbook

Please send resumes to: Joyce Smith
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